

Non-DOT Drug and Alcohol

Injury - Vehicle Accident - High Profile Property Damage Criteria

***** UPON ANY INJURY, VEHICLE ACCIDENT;
PROPERTY/UTILITY DAMAGE CALL THE FOLLOWING IN
THIS PRIORITY:**

FROM 5 PM to 8 AM Eastern time zone:

1. NTS (National Toxicology Specialists) at 615-353-1888. If you get a voicemail, please follow the prompts and instructions provided over the phone messaging, and someone will call you back promptly.

During office hours of 8 AM to 5 PM Eastern time zone:

1. Stephanie Stapert at 317-501-1984. If there no answer, or it goes into voicemail then call Brad Heck. DO NOT LEAVE A VOICEMAIL
2. Brad Heck at 317-697-8827. If there no answer, or it goes into voicemail then call NTS. DO NOT LEAVE A VOICEMAIL
3. NTS (National Toxicology Specialists) at 615-353-1888. If it is after office hours of Miller Pipeline, please follow the prompts and instructions provided over the phone messaging.

The following types of testing, and the criteria behind each type of test, will be incorporated within, and in addition to, Miller Pipeline's current Federally required, DOT Drug and Alcohol Testing program, to include the following non-regulated testing. The procedures, protocols, and program elements will mirror the DOT administered program, including employment termination for positive test results and/or other violations of the testing process:

Post Vehicle Accident Testing:

- Will include all employees driving company vehicles, or personal vehicles engaged in Company Business.
- Will use DOT 5 panel drug test administration, plus alcohol.
- Alcohol test to be administered within 2 hours of the vehicle accident, and continued attempts up to 8 hours. Drug test to be administered within 32 hours of the vehicle accident occurring.
- Independent triggers requiring an immediate test:
 1. If a Company driver receives a citation for the accident.
 2. If any vehicle involved in the accident is towed away from the scene.
 3. If there are any obvious vehicle damages or personal property damages evident as a result of a vehicle accident (example: damaged mail box; damaged utility pole; damaged structure/building, damaged trees, etc.).
 4. If any individual involved in the accident seeks immediate medical attention away from the scene of the accident.
 5. If any individual involved in the accident sustains a personal injury necessitating in-patient hospitalization.
 6. If a death occurs.
 7. If the Company vehicle accident involves someone outside of the employment of the Company (public or community).

Post Injury Testing:

- Will include all employees engaged in Company Business at the time of the injury
- Will use DOT 5 panel drug test administration, plus alcohol
- Independent triggers requiring an immediate test:
 1. If an employee seeks medical attention at a medical facility for an injury, regardless of time lapse since the injury (does not apply to first aid only; nor record only injury notifications; nor bee stings; nor poison ivy).
 2. If the injury sustained is determined to be an OSHA recordable, regardless of time lapse since injury.
 3. If the injury sustained is determined to be reportable under Worker's Compensation, regardless of time lapse since injury.
 4. A determination made by outcome of an agreement between a Company Safety Representative and the injured employee's supervisor, that the individual failed to follow a Company prescribed safety practice or requirement, which resulted in an injury (regardless of going to a medical facility or first aid/record only type injury), regardless of time lapse since injury.

Property Damage/Utility Damage Testing:

- Will include all employees engaged in Company Business at the time of the damages
- Will use DOT 5 panel drug test administration, plus alcohol
- Applies to High Profile incidents only, defined as:
 - Damage to any utility or structure, that leads to; an uncontrolled release of natural gas or any flammable material; a disruption of utility services to a large number of homes or businesses; an injury to any person; or damage to public or private property that is expected to have significant financial repercussions.
- Testing will be conducted based on the outcome of discussions and agreement between a Company Safety Representative and the area supervisor, that the damages incurred were the result of a failure to follow a Company prescribed safety or operational practice, or customer requirement, and/or State or Federal requirement, which resulted in the Property/Utility Damage.